Procurement & Commercial

Procurement Documents for Contract Notice

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| **Procurement Overview** |
| **Pre-Qualification Questionnaire (PQQ) or FTS Reference** |
| **ITT ref: FW Supply & Deliver - Batteries for Priority Services Register Customers - Multi 0328**  **FTS Number: 2025/S 000-003499** |
| **Scope of Work** |
| SSEN (the “Authority”) is the electricity distribution network operator in two distinct regions in the United Kingdom (namely Scottish Hydro Electric Power Distribution plc and Southern Electric Power Distribution plc) and is legally obligated to maintain and operate the electricity distribution network to maintain supply to our customers.  We recognize the role we play in keeping people safe. Electricity is critical, and even more so to our customers who are registered on the Priority Service Register (PSR). This project provides an opportunity to improve the service we provide to our most vulnerable customers to help them become more resilient during a power cut. As such, SSEN plans to purchase 20,000 portable batteries to give to our customers (free of charge).  Our requirement is to source sustainable and cost-effective portable batteries, suitable for home use, to support vulnerable customers during power cuts. Using modern battery packs, we will introduce proactive support for customers who rely on electrically powered medical equipment. The provision of these batteries will ensure immediate emergency power during a power cut, thus helping to keep medical equipment operational. Battery provisions may be required to operate the likes of feeding machines, CPAP machines, tele-care alarms, heart monitors, or airflow mattresses. Please refer to the attached specification for further details. |
| **Size / Volume / Length of Project:** |
| Our intention is to provide batteries to at least 20,000no customers who use electrically powered medical equipment. 6,000no batteries must be distributed between now and the 31st of March 2026, with the total volume of 20,000no to be distributed by 31st March 2028. These numbers do not constitute a commitment to procure and may be lower or higher than the number stated.  The geographical supply will cover SSEN’s Distribution networks North and South as illustrated in the attached document, ***SSEN Distribution Network***:  North (Scotland including Highlands and Islands) – estimated 7,000no batteries to be delivered to customer by March 2028.  South (England) - estimated total 13,000no batteries to be delivered to customer by March 2028.  Suppliers will be required to deliver the batteries directly to SSEN’s customer once an order is placed. |
| **Anticipated Project / Contract Duration:** |
| The Framework Agreement will be for a period of three years with the option for the Authority to extend incrementally up to further 2 x 1-year period. |
| **Proposed Strategy:** |
| The basis of Award selection will be Most Economically Advantageous Tender  The ITT will be evaluated in 2 rounds.  Quality Assessment Questionnaires will include:   * Health & Safety 10% * Environment, Social & Governance 10% * Quality 5% * Risk Management 5% * Finance 5% * Procurement (non-price) 5% * Technical 50% * IT Security 10%   Suppliers will be required to meet all pre-requisites/mandatory requirements set out in the ITT questionnaire.  Any ITT submission that achieves a total quality score of less than 60 (out of 100) may be deemed of insufficient standard to be awarded a contract and may be excluded from further evaluation. The Authority reserves the right to adjust the minimum score requirement subject to the standard of responses received.  In Round 1, the offer will be evaluated with Price/Quality Ratio of: 60%/40% and the Authority intends to shortlist up to 5 suppliers who will be invited to Round 2, for a product demonstration, details will be further defined in ITT.  After successful product demonstration, the technical submission will be re-evaluated in consideration of the product demonstration - details will be further defined in ITT.  The Authority intends to award between a minimum of 1 and a maximum of 3 Agreements, subject to capacity, supply chain resilience and commercial viability to ensure that the Authority’s requirements can be met under the resulting Framework. The Authority reserves the right to award Agreements to an appropriate number of providers to guarantee the required supply levels.  The award criteria and call-off procedure will be further defined in ITT. |
| **Proposed Form of Contract** |
| The terms and conditions applicable to the agreement will be SSE’s PD4 contract.  Any resultant Agreement entered into shall be governed under the law of England and Wales. |
| **Contract / Framework Agreement** |
| The intention of the Authority is to make an Agreement between the Authority and the successful Supplier(s). The following are Parties to the Agreement: Scottish Hydro Electric Power Distribution plc and Southern Electric Power Distribution plc. The Framework may also be called off by SSE group companies with rights to call off from Framework. |
| **Supplementary Information** |
| Should you wish to participate in this Invitation to Tender, please email Sameer.aryal@sse.com by 5th March 2025 and confirm your request to be invited to respond to the ITT. Please advise if you are are/are not registered on Jaggaer.  If your company is not already registered on Jaggaer, please contact Sameer Aryal with the name of your company and contact email address. We will start the registration process for you, and you will receive an invitation by email to complete this.  Once you have completed the registration, please let us know and we will activate your account, following which you will be able to access and complete the ITT when the event is launched on 10th March 2025. |